

MINUTE RECORD

FRIEND CITY COUNCIL MINUTES-REGULAR MEETING OCTOBER 5, 2021

Mayor Knoke called the regular meeting of the City Council to order at 7:00 p.m. at the City Hall. Advanced notice of the meeting was given by publication in The Sentinel, the appointed method for giving advanced notice. All proceedings shown were taken while the meeting was open to the attendance of the public.

Mayor Judith Knoke presided, and City Clerk John R. Schwab recorded the proceedings. The following Councilmembers were present: Kristen Milton, David Sladek, Jeremy Collier, and Shane Stutzman. A quorum being present, and the meeting duly convened, the following proceedings were had and done.

Mayor Knoke lead the meeting in reciting the Pledge of Allegiance.

As required by the Nebraska Open Meetings Act, Mayor Knoke announced that a copy of the Nebraska Open Meetings Act has been posted on the south door of the City Hall meeting room for all in attendance to review.

Motion by Collier, seconded by Milton, to approve the Minutes of the September 7, 2021, Regular Meeting as presented. On roll call voting aye Sladek, Stutzman, Collier nays none.

Motion by Collier seconded by Stutzman to accept the September Treasurers report as presented. On roll call voting ayes Milton, Stutzman, Sladek and Collier nays none.

Motion by Collier seconded by Milton to accept the August Treasurers report as presented. On roll call voting ayes Collier, Sladek, Milton, and Stutzman nays none.

Motion by Sladek, seconded by Stutzman to accept the Hospital Financial Report as presented. On roll call voting ayes Stutzman, Collier, Sladek, and Milton nays none.

Motion by Stutzman, seconded by Sladek, that payroll and claims be approved after review, by the claims committee, and be allowed, and the Clerk instructed to issue warrants on the respective funds to pay same. On roll call voting ayes Sladek, Milton, Collier, and Milton nays none.

The claims approved were as follows: September Payroll, 43977.54; Ameritas, 1697.24; EFTPS, 4068.16; NE Dept of Rev SWH, 670.55; Baker & Taylor Books, su 84.34; Black Hills Energy, fe 306.04; BCBS of NE, fe 3376.68; Coast to Coast Solutions, su 569.68; Culligan Water Service su&se 122.50; Darla Welch, fe 450.00; Dollar General, su 450.00; Eakes, se & su 1068.61; Emer Med Products, su 412.40; H&S Plumbing, heating & air, fe 278.64; Hometown Leasing, fe 88.78; Inst-A-Tech, fe 855.00; Jacob& Johnathan Clouse, fe 450.00; Linda Jensen, fe 231.76; Marvin Slepicka, fe 2000.00; Matheson Tri-gas Inc, su 25.11; Miller Seed& Supply Co, su 160.25; NE Dept of Rev, fe 670.55; Nick's Farm Store, su 532.05; Norris Public Power District, se 6322.20; Plains Tree Farm, su 2083.82; Pulliam Plumbing, se 355.00; Southeast Nebr Development Dist, fe 1883.00; Stryker Sales Corp, su 20406.83; Waste Connections, se 880.00; White Electric Supply, su 20.10. Total Claims Approved 49625.55

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Pat Gates made comments regarding the boxes being placed on the utility poles in town by Zito Media. Mr. Gates concern is that they are placed at an inconvenient height and if these boxes are permanent. Mr. Gates stated that he hit the box on his property while mowing.

Jen Stutzman President of the hospital board made comments regarding the hospital's use of the Line of Credit issued by the City through Citizens State Bank.

Randy Hellbusch from Nebraska Rural Water Association presented the results of the rate study he conducted. The board will review his findings and act on a later date.

Jake Clouse and Kory Kahlandt presented to the Council recommendations for changes in the insurance policy for property coverage. A subcommittee of Mayor Knoke, City Clerk, Public works Supervisor, and Councilman Sladek will meet with Insurance agency to evaluate coverages.

Discussion was held concerning the Line of Credit to Warren Memorial Hospital. Motion by Collier, seconded by Milton to set the limit for Line at Credit at \$413,000.00. On roll call voting ayes Collier, Milton, Sladek, and Stutzman nays none.

Mayor Knoke submitted the recommended names for new board members for the Friendship Terrace board. Pastor Tim Shrunk and Brian Himmelberg. Motion by Sladek, seconded by Milton to accept recommended names. On roll call voting ayes Stutzman, Sladek, Collier, and Milton nays none.

Bids were presented for new accounting firm. Motion by Sladek, seconded by Stutzman to table for more information. On roll call voting ayes Stutzman, Sladek, Collier, and Milton nays none.

Motion by Stutzman, seconded by Collier to approve recommendation from the July meeting of the Planning and Zoning commission. On roll call voting ayes Milton, Sladek, Collier, and Stutzman nays none.

Mayor Knoke reported on behalf of the Friend Community Healthcare System. The Mayor reported the updates of the progress being made at the Hospital.

Mark Stutzman Building Inspector presented his report.

- Interest has been shown regarding placing a prefab cabin style house within city limits

Fire Dept no report.

Chief Shawn Gray presented his report.

- Started issuing letter from the health board.
- Placing a stop sign on the north side of the intersection of Race and 5th Street.

Motion by Sladek, seconded by Collier to place a Stop sign on the north side of the intersection of Race and 5th Street. On roll call voting ayes Stutzman, Collier, Sladek, and Milton nays none.

Kristen Milton provided the Council with an update on the pool.

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Billy Baugh, Public Works supervisor gave his report. The following items were included:
- ARPA funds purchase new generator with transfer switch at lift station, and a transfer switch at the sewer plant.

Motion by Sladek seconded by Collier to purchase the generator and 2 transfer switches. On roll call voting ayes Sladek, Milton, Stutzman, and Collier nays none.

City Clerk John R. Schwab reported on the following items.

- Creating a second account for the ARPA funds to keep track of expenditures

Motion by Collier, seconded by Sladek to create an account for the ARPA funds. On roll call voting Milton, Sladek, Stutzman, and Collier nays none.

- Refund of Pool concession tab accounts and deposits.

Motion by Milton, seconded by Collier to execute payment for the pool concession tabs and deposits. On roll call voting ayes Sladek, Collier, Stutzman, and Milton nays none.

- Presented new form for use at the City. Discussed fees for vendors, utilities deposit, connect reconnect fees and disconnect notices.

Motion by Milton, seconded by Sladek to add “disconnect on the last day of the month” to the utility bills. On roll call voting ayes Collier, Stutzman, Milton, and Sladek nays none.

Motion by Sladek, seconded by Stutzman to enter into Executive session to discuss customer accounts. Inviting Billy Baugh, Mallory Erwin, and John Schwab to participate. On roll call voting ayes Milton, Sladek, Stutzman, and Collier nays none. Entered executive session at 10:19 p.m.

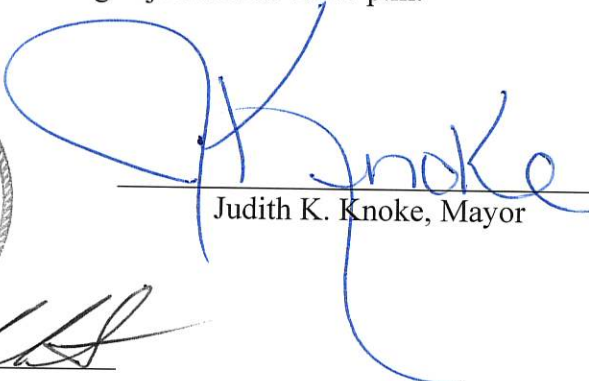
Motion by Sladek, seconded by Collier to exit Executive session. On roll call voting Stutzman, Collier, Milton, and Sladek nays none. Exited Executive session at 10:37 p.m.

No further business to come before the City Council, motion was made by Collier, seconded by Stutzman, to adjourn the meeting. On roll call voting aye, Collier, Milton, Sladek and Stutzman. Nays none. Motion carried. meeting adjourned at 10:38 p.m.

ATTEST


John R. Schwab, City Clerk




Judith K. Knoke, Mayor

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I, the undersigned, City Clerk of the City of Friend, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Council on October 5, 2021; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted and were in written form and available for public inspection within ten working days; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.


City Clerk

NOTICE OF MEETING CITY OF FRIEND, NEBRASKA

Notice is hereby given that the City Council of the City of Friend, Nebraska will meet at 7:00 p.m. on **Tuesday, November 2, 2021**, at the City Hall which meeting will be open to the public. Agenda for said meeting is kept current and is available in the City Clerk's office during regular business hours. Request to be on the agenda must be in the City Clerk's office 24 hours prior to the start of the meeting.

John R. Schwab, City Clerk